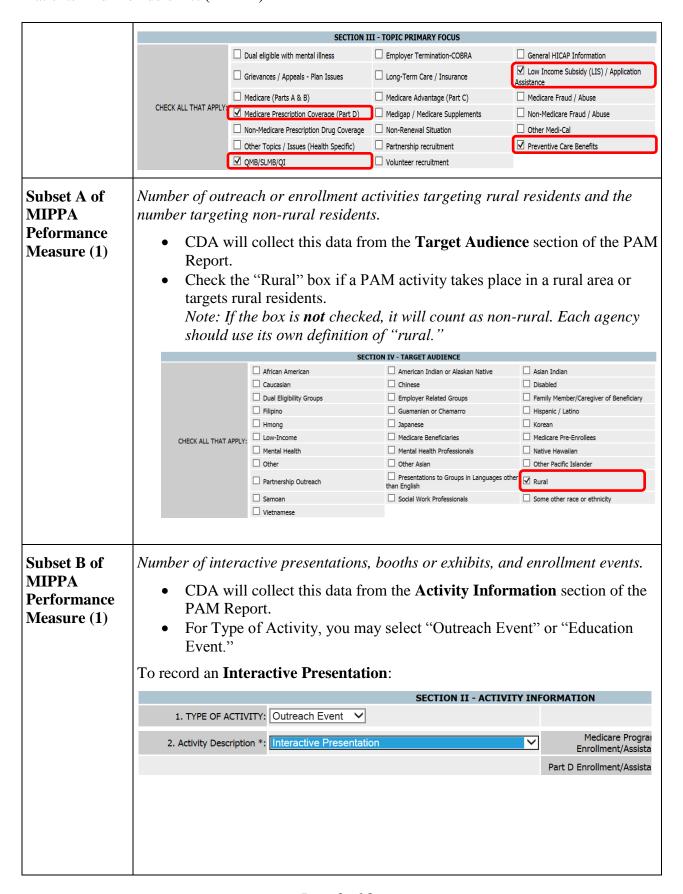
## MIPPA Reporting Guidance for HICAPs

September 30, 2014 – September 29, 2017

Important Change	CDA will collect all HICAP performance data directly from the SHARP database. HICAP programs will no longer be required to compile their own MIPPA performance reports.  In order for CDA to compile accurate performance data, participating HICAPs must:  • Ensure all counselors correctly record all MIPPA activities.  • Enter all data into SHARP by the 15 <sup>th</sup> of the month following the month of service.			
MIPPA Performance Measures	<ul> <li>(1) Number of outreach or enrollment activities involving one or more of the following topics: LIS, MSP, Part D, Medicare prevention/wellness benefits.</li> <li>◆ Subset A of (1):</li> <li>✓ Number targeting rural residents.</li> <li>◆ Subset B of (1):</li> <li>✓ Number of interactive presentations.</li> <li>✓ Number of booths or exhibits.</li> <li>✓ Number of enrollment events.</li> <li>(2) Number of LIS and MSP applications your HICAP played a direct role in completing and/or submitting.</li> </ul>			
MIPPA Performance Measure (1)	<ul> <li>Number of outreach or enrollment activities involving one or more of the following topics: LIS, MSP, Part D, Medicare prevention/wellness benefits.</li> <li>CDA will collect this data from the Topic Primary Focus section of the PAM Report.</li> <li>One or more of the topics circled below <i>must</i> be selected in the PAM form in SHARP for the activity to count.</li> </ul>			



	To record a <b>Booth/Exhibit</b> :					
	SECTION II - ACTIVITY INFORMATION					
	1. TYPE OF ACTIVITY:	Outreach Event 🗸				
	2. Activity Description *:	Booth/Exhibit	~	Medicare Progra Enrollment/Assist		
	Part D Enrollment/Ass To record an Enrollment Event:					
	SECTION II - ACTIVITY INFORMATION					
	1. TYPE OF ACTIVITY:	Enrollment Event V				
	2. Activity Description *:	Enrollment Event	<u> </u>	Medicare Enrollmen		
				N. 4 D F		
MIPPA Performance	Number of Part D assistance sessions conducted by your HICAP.					
Measure (2)	<ul> <li>CDA will collect this information from Part D – Medicare Prescription         Drug Coverage in the Intake form under Prescription Drug Coverage view.     </li> </ul>					
	Select all that apply.					
	Part D - Medicare Prescription Drug Coverage					
	Benefit Explanation:		Eligibility	/Screening:		
	Plan Comparisons:		Enrollment/Enrollment	Assistance:		
	Billings/Claims:		Coverag	e Changes:		
	Re-enrollment:		Dis	enrollment:		
	TRoop:			Other:		
MIPPA Performance Measure 3	<ul> <li>Number of LIS and MSP applications your HICAP played a direct role in completing and/or submitting.</li> <li>CDA will collect this information from the CMS Special Use Fields "1 in the Intake form under Counselor Closing.</li> </ul>					
	Special Use Field					
	CMS Special Use Fields: Enter Codes 1 (MIPPA CLIENT 1 2 3):  Key:  1 = Helped client complete or submit an LIS application.  2 = Helped client complete or submit an MSP application.  3 = Helped client complete or submit both applications.  Note: Enter one number only – 1, 2 or 3. Do not enter "1, 2" or "1, 2, 3," etc.					